



# PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue Pacific Grove, CA 93950

**Ralph Gomez Porras**  
Superintendent  
(831) 646-6520  
Fax (831) 646-6500  
rporras@pgusd.org

**Song Chin-Bendib**  
Assistant Superintendent  
Business Services  
(831) 646-6509 Fax (831) 646-6582  
schinbendib@pgusd.org

www.pgusd.org

June 30, 2021

## NOTICE OF CLASSIFIED VACANCY

***QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW***

- POSITION:** **INFORMATION TECHNOLOGY TECHNICIAN**  
**PACIFIC GROVE ADULT SCHOOL**
- HOURS:** 4 hours per day, 5 days per week – 11.5 Months work calendar  
9:00AM - 1:00PM Schedule is determined based on program need
- EFFECTIVE:** ASAP
- SALARY:** Range 35: Starts @ \$22.68 per hour
- DESCRIPTION:** Under the direct supervision of the school Principal and in conjunction with the Technology Systems Coordinator, works independently and with a high level of responsibility according to a developed plan or outline, and is responsible for maintaining, coordinating, and operating computer resources as assigned. See [www.pgusd.org](http://www.pgusd.org) for job qualifications and complete job description.
- DEADLINE:** **Open until filled – interviews may be conducted as applications are received**

Those with a complete application packet & meeting the job requirements will be contacted to take a written test. Test Date TBD

**APPLICATION:** Submit a complete application package on [edjoin](#):

**Pacific Grove Unified School District**  
Human Resource Department  
Billie Mankey, Director II, Human Resources  
435 Hillcrest Avenue  
Pacific Grove, CA 93950.  
PHONE: 831-646-6507 FAX: 831-646-6527  
District website: [www.pgusd.org](http://www.pgusd.org)

**A complete application package includes a cover letter, current résumé, Application, and 3current letters (within last year) of recommendation**

***District employees need only submit a letter of interest or transfer request, however submitting a current resume, cover letter and letters of recommendation is highly recommended.***

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.